

MINUTES

GOVERNING BOARD MEETING – GILA INSTITUTE FOR TECHNOLOGY DISTRICT #2

Tuesday, April 11, 2023 – 6:00 p.m.
GIFT Office

OPENING OF THE MEETING

The meeting was called to order at 6:03 pm

Pledge of Allegiance

Roll Call

Present:

Mr. B.K. Merriman, President
Mr. Eddie Bowman, Member
Mrs. Christie Brown, Member
Mrs. Sherry Carbajal, Member
Mr. Mark Claridge, Member
Mrs. Tamara Melton, Member

Mr. Clay Emery, Superintendent
Mrs. Brenda Garcia, Administrative Assistant
Mrs. Michele Johnson, Business Manager

Absent:

Mrs. Kim Waters, Member

Public:

Cristi Swan

1. Adoption of the Agenda -The Governing Board reserves the right to reschedule, delete, or arrange items on the agenda, to efficiently conduct its business. **(Action) Motion made by Mr. Claridge to adopt the agenda as presented by the administration. Motion was seconded by Mrs. Carbajal. Motion carried 6/0.**

Item #1				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

CALL TO THE PUBLIC –None

DECLARATION OF CONFLICT OF INTEREST – *Mr. Bowman abstained from voting on item #8.*

REPORTS AND QUESTIONS

2. Superintendent’s Summary- *Mr. Emery gave a thorough report to the board members regarding 23-24 GIFT enrollment, cosmetology, and CADD PM cohort.*

CONSENT AGENDA – Action

Approval of routine payroll and expense vouchers/routine matters.

3. Approval of Minutes of the March 7, 2023, Regular Meeting 6:00 pm.
Recommendation to approve/ratify financial matters.
 - A. Payroll and expense vouchers.
 - B. Cash balance reports.

Motion made by Mrs. Brown to approve the consent agenda items as presented. Motion seconded by Mr. Bowman. Motion carried 6/0.

Item #3				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

**LEGAL/FINANCIAL
New Business**

4. Board Training. **(Discussion Only)** Training given on updating the Policy Bridge Platform when policies are new or have changed.
5. Report from Cristi Swan, GIFT auditor. **(Discussion Only)** Mrs. Swan called into the board meeting to give her report of the FY21-22 annual audit.
6. Discussion and approval of the FY21-22 Annual Audit Report. **(Action)**
Motion made by Mrs. Carbajal to discuss and approve the FY 21-22 Annual Audit Report. Motion seconded by Mrs. Brown. Motion carried 6/0.

Item #6				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

7. Discussion and approval of GIFT General Statement of Assurance. **(Action)**
Motion made by Mrs. Melton to discuss and approve the GIFT General Statement of Assurance. Motion seconded by Mrs. Carbajal. Motion carried 6/0.

Item #7				
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Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

8. Discussion and approval of \$14,000 to purchase camera equipment for Fort Thomas High School CTE. **(Action) Motion made by Mr. Claridge to discuss and approve \$14,000 to purchase camera equipment for Fort Thomas High School CTE. Motion seconded by Mrs. Melton. Motion carried 5/0. Mr. Bowman abstained from voting on this item.**

Item #8	Name	Aye	Nay	Abstain	Absent
	Eddie Bowman			X	
	Christie Brown	X			
	Sherry Carbajal	X			
	Mark Claridge	X			
	Tamara Melton	X			
	B.K. Merriman	X			
	Kim Waters				X

9. Discussion and approval of increase to life insurance coverage for GIFT staff. **(Action) Motion made by Mrs. Brown to discuss and approve increase to life insurance coverage for GIFT staff. Motion seconded by Mrs. Melton. Motion carried 6/0. See Board Packet.**

Item #9	Name	Aye	Nay	Abstain	Absent
	Eddie Bowman	X			
	Christie Brown	X			
	Sherry Carbajal	X			
	Mark Claridge	X			
	Tamara Melton	X			
	B.K. Merriman	X			
	Kim Waters				X

10. Discussion and approval of GIFT calendar for 2023-24 school year. **(Action) Motion made by Mr. Claridge to discuss and approve GIFT calendar for 2023-24 school year. Motion seconded by Mr. Bowman. Motion Carried 6/0.**

Item #10	Name	Aye	Nay	Abstain	Absent

Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

11. Recommendation to approve contract services – CTSO advisors (Skills USA) **(Action)**
Motion made by Mrs. Carbajal to approve contract services – CTSO advisors (Skills USA). Motion seconded by Mrs. Brown. Motion carried 6/0. See Board Packet.

Item #11				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

BUSINESS/PERSONNEL
New Business

12. Discussion/Action to renew employment of district personnel for the 2023-24 school year.
(Action) Motion made by Mrs. Melton to discuss and renew employment of district personnel for the 2023-24 school year. Motion seconded by Mrs. Brown. Motion carried 6/0. See Board Packet.

Item #12				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

13. Review/confirm board meeting schedule.
 Regular/Special Meetings for 2022-2023 School Year

- Tuesday, May 9, 2023, 6 pm at GIFT Office
- Tuesday, June 27, 2023, 6 pm at GIFT Office
- Tuesday, July 11, 2023, 6 pm at GIFT Office

ADJOURNMENT

Meeting adjourned at 7:09 pm.

Chairman Signature

Date