

MINUTES

GOVERNING BOARD MEETING – GILA INSTITUTE FOR TECHNOLOGY DISTRICT #2

Tuesday, April 9, 2024 – 6:00 p.m.
GIFT Office

OPENING OF THE MEETING

The meeting was called to order at 6:00 pm

Pledge of Allegiance

Roll Call

Present:

Mr. B.K. Merriman, President

Mr. Eddie Bowman, Member

Mrs. Christie Brown, Member

Mr. Mark Claridge, Member

Mrs. Sherry Carbajal, Member - Conf. Call

Mrs. Tamara Melton, Member

Mrs. Kim Waters, Member – via Zoom

Mr. Clay Emery, Superintendent

Mrs. Michele Johnson, Business Manager

Mrs. Brenda Garcia, Administrative Assistant

Public:

Cristi Swan – GIFT Auditor - via zoom, Kayla Presley – via zoom, Chris Murphy, Heath Maxwell, Travis Stephenson, Cade Lines, Jackson Attaway.

1. Adoption of the Agenda – The Governing Board reserves the right to reschedule, delete, or arrange items on the agenda, to efficiently conduct its business. **(Action) Motion made by Mrs. Brown to adopt the agenda as presented by the administration. Motion seconded by Mr. Bowman. Motion carried 7/0.**

Item #1				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal- Conf. Call	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters- via zoom	X			

CALL TO THE PUBLIC – None

DECLARATION OF CONFLICT OF INTEREST – Mrs. Melton abstained from voting on item #6.

REPORTS AND QUESTIONS

2. Superintendent's Summary

Mr. Emery gave a brief report to the board members regarding 2024-2025 GIFT applications, enrollment numbers and GIFT job fair.

CONSENT AGENDA – Action

Approval of routine payroll and expense vouchers/routine matters.

3. Approval of Minutes of the March 5, 2024, Regular meeting.

Recommendation to approve/ratify financial matters.

A. Payroll and expense vouchers.

B. Cash balance reports.

Motion made by Mrs. Brown to approve the consent agenda items as presented. Motion seconded by Mrs. Melton. Motion carried 7/0.

Item #3				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal- conf. call	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters-via zoom	X			

LEGAL/FINANCIAL

New Business

4. Report from Cristi Swan, GIFT auditor – via zoom. **(Discussion) Mrs. Swan gave a report on the FY22-23 Annual Audit via zoom.**

5. Discussion and approval of the FY22-23 Annual Audit Report. **(Action) Motion made by Mrs. Melton to approve the FY22-23 Annual Audit Report. Motion seconded by Mr. Bowman. Motion carried 7/0.**

Item #5				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal- conf. call	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters-via zoom	X			

6. Discussion and approval of \$20,000 for greenhouse project – DHS. **(Action) Motion made by Mrs. Brown to approve \$20,000 for greenhouse project – DHS. Motion seconded by Mr. Claridge. Motion carried 6/0. Mrs. Melton abstained from voting on item #6.**

Item #6				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal-conf. call	X			
Mark Claridge	X			
Tamara Melton			X	
B.K. Merriman	X			
Kim Waters-via zoom	X			

7. Discussion and approval of \$55,000 for SHS film and TV, stagecraft, sound and audio programs “audio production and postproduction workplace”. **(Action) Motion made by Mrs. Melton to approve up to \$55,000 for SHS film and TV, stagecraft, sound and audio programs “audio production and postproduction workplace”. Motion seconded by Mrs. Brown. Motion carried 7/0.**

Item #7				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal-conf. call	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters-via zoom	X			

8. Discussion and approval of GIFT General Statement of Assurance. **(Action) Motion made by Mr. Claridge to approve GIFT General Statement of Assurance. Motion seconded by Mrs. Brown. Motion carried 7/0.**

Item #8				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal-conf. call	X			
Mark Claridge	X			
Tamara Melton	X			

B.K. Merriman	X			
Kim Waters-via zoom	X			

9. Discussion and approval of GIFT calendar for 2024-2025 school year. **(Action) Motion made by Mr. Claridge to approve GIFT calendar for 2024-2025 school year. Motion seconded by Mrs. Melton. Motion carried 7/0.**

Item #9				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal-conf. call	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters-via zoom	X			

10. Discussion/Action to approval of out of state travel for GIFT students/advisors (HOSA & Skills USA) **(Action) Motion made by Mr. Claridge to approve out of state travel for GIFT students/advisors (HOSA & Skills USA.) Motion seconded by Mr. Bowman. Motion carried 7/0.**

Item #10				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal-conf. call	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters-via zoom	X			

11. Move to recess to executive session. **(Action) Motion made by Mrs. Brown to recess to executive session. Motion seconded by Mrs. Melton. Motion carried 7/0. Time: 7:06 pm**

Item #11				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			

Sherry Carbajal- conf. call	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters-via zoom	X			

12. The Governing Board to meet in executive session pursuant to

a. A.R.S. 38-431.03 (A) (3)

- Consultation with the attorney of the public body for legal advice regarding issues related to the superintendent's contract and ARS 15- 503(B).

b. A.R.S. 38-431.03 (A)(1)

- Discussion or consideration of employment and salaries of a public employee – Superintendent's Contract

c. A.R.S. 38-431.01 (A)(4)

- Discussion or consultation with the attorney of the public body to consider its position and instruct its attorney regarding the negotiation of the superintendent's contract.

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of A.R.S. § 38-431.03 A.2, A.3. unless pursuant to a specific statutory exception.

13. Reconvene in open session. **Time: 8:38 pm**

BUSINESS/PERSONNEL

New Business

14. Discussion/Action to renew employment of district personnel for the 2024-2025 school year. **(Action) Motion made by Mrs. Brown to renew employment of district personnel for the 2024-2025 school year. Motion seconded by Mr. Bowman. Motion carried 7/0. See Board Packet.**

Item #14				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal- conf. call	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters-via zoom	X			

15. Review/confirm board meeting schedule.
A. Regular/Special Meetings for 2023-2024 School Year
- Tuesday, May 14, 2024, 6 pm at GIFT Office
 - Tuesday, June 25, 2024, 6 pm at GIFT Office
 - Tuesday, July 9, 2024, 6 pm at GIFT Office

ADJOURNMENT

Meeting adjourned at 8:44 pm.

Chairman Signature

Date

DRAFT