

# MINUTES

## GOVERNING BOARD MEETING – GILA INSTITUTE FOR TECHNOLOGY DISTRICT #2

Tuesday, August 9, 2022 – 6:00 p.m.  
GIFT Office

### OPENING OF THE MEETING

The meeting was called to order at 6:02 pm

#### Pledge of Allegiance

#### Roll Call

##### Present:

Mr. B.K. Merriman, President

Mr. Eddie Bowman, Member

Mrs. Christie Brown, Member

Mrs. Sherry Carbajal, Member

Mr. Mark Claridge, Member

Mrs. Tamara Melton, Member

Mrs. Kim Waters, Member - Conf Call

Mr. Clay Emery, Superintendent

Mrs. Brenda Garcia, Administrative Assistant

1. Adoption of the Agenda – The Governing Board reserves the right to reschedule, delete, or rearrange items on the agenda, to efficiently conduct its business. **(Action)**  
***Motion made by Mrs. Carbajal to adopt the agenda as presented by the administration. Motion seconded by Mr. Claridge. Motion carried 7/0.***

Item #1				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters- Conference Call	X			

#### CALL TO THE PUBLIC - *None*

#### DECLARATION OF CONFLICT OF INTEREST – *None*

#### REPORTS AND QUESTIONS

2. Superintendent's Summary

***Mr. Emery gave a brief report to the board members.***

**CONSENT AGENDA – Action**

Approval of routine payroll and expense vouchers/routine matters.

- 3. Approval of Minutes of the July 12, 2022, regular meeting and Proposed Budget Hearing. Recommendation to approve/ratify financial matters.
  - A. Payroll and expense vouchers.
  - B. Cash balance reports.

***Motion made by Mrs. Brown to approve the consent agenda items as presented. Motion seconded by Mr. Bowman. Motion carried 7/0.***

Item #3				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters- Conference Call	X			

**LEGAL/FINANCIAL**

**New Business**

- 4. Board Training (Discussion Only) ***Mr. Emery gave training on hourly noncontracted rates.***
  
- 5. Discussion and approval of special projects policy language. **(Action)**  
***Motion made by Mr. Claridge to approve the special projects policy language. Motion seconded by Mrs. Melton. Motion carried 7/0.***

Item #5				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters- Conference Call	X			

- 6. Discussion and approval of reserve fund policy. **(Action)**  
***Motion made by Mr. Claridge to approve the reserve fund policy. Motion seconded by Mrs. Melton. Motion carried 7/0.***

Item #6				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters- Conference Call	X			

7. Discussion and approval of hourly non contracted rates. **(Action)**  
***Motion made by Mrs. Brown to approve hourly non contracted rates.***  
***Motion seconded by Mrs. Carbajal. Motion carried 7/0. (See Teacher Supplemental Pay Procedure)***

Item #7				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters- Conference Call	X			

**BUSINESS/PERSONNEL**

**New Business**

8. Review/confirm board meeting schedule.  
Regular/Special Meetings for 2022-2023 School Year  
---Tuesday, September 6, 2022, 6 pm, GIFT Board Room  
---Tuesday, October 11, 2022, 6 pm, GIFT Board Room

**ADJOURNMENT**

***Meeting adjourned at 6:40 pm.***

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Chairman Signature

Date