

# MINUTES

## GOVERNING BOARD MEETING – GILA INSTITUTE FOR TECHNOLOGY DISTRICT #2

Tuesday, January 10, 2023 – 6:00 p.m.  
Morenci High School

### OPENING OF THE MEETING

The meeting was called to order at 6:12 pm

#### Pledge of Allegiance

#### Roll Call

##### Present:

Mr. B.K. Merriman, President	Mr. Clay Emery, Superintendent
Mr. Eddie Bowman, Member	Mrs. Brenda Garcia, Administrative Assistant
Mrs. Christie Brown, Member	Yadira Fierro-MHS Teacher
Mrs. Sherry Carbajal, Member	Joe Garcia- MHS Counselor
Mr. Mark Claridge, Member	Don Goodman- MHS Principal
Mrs. Tamara Melton, Member	Gilbert Hilpert, MHS Teacher
Hannah Landers, MHS Teacher	Jennifer Morales, MUSD Superintendent
Brenda Street, MHS Counselor Secretary	Greg Verlander, MHS Teacher

##### Absent:

Kim Waters, Member

Oath of Office for new board members. **Board member Mark Claridge swore in returning board members Eddie Bowman, Christie Brown, Sherry Carbajal, and Tamara Melton.**

1. Selection of 2023 GIFT Governing Board President. **(Action) Motion made by Mrs. Melton to nominate Mr. Merriman as Governing Board President. Motion was seconded by Mrs. Brown. Motion carried 6/0.**

Item #1				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

2. Adoption of the Agenda – The Governing Board reserves the right to reschedule, delete, or arrange items on the agenda, to efficiently conduct its business. **(Action) Motion made by Mrs. Melton to adopt the agenda and eliminate item #5 as presented by the administration. Motion seconded by Mr. Bowman. Motion carried 6/0.**

Item #2				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

**CALL TO THE PUBLIC – None**

**DECLARATION OF CONFLICT OF INTEREST – None**

**REPORTS AND QUESTIONS**

- 3. Superintendent’s Summary  
***Mr. Emery gave a thorough report to the board members regarding GIFT Meet the Instructor Night, job fair and OSHA healthcare course for our sports medicine students.***

**CONSENT AGENDA – Action**

Approval of routine payroll and expense vouchers/routine matters.

- 4. Approval of Minutes of the December 6, 2022, Regular meeting.  
 Recommendation to approve/ratify financial matters.
  - A. Payroll and expense vouchers.
  - B. Cash balance reports.

***Motion made by Mrs. Brown to approve the consent agenda items as presented. Motion seconded by Mrs. Carbajal. Motion carried 6/0.***

Item #4				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

**LEGAL/FINANCIAL**

**New Business**

- 5. Conference call with Cristi Swan, district contracted auditor, to allow input from the

board regarding GIFT audit. **(Discussion). Eliminated.**

6. Discussion and approval of the following vendors as Sole Source. **(Action)**
- Tyler Technologies - Infinite Visions- Financial Software. Estimated cost \$35,000. We use Infinite Visions Financial Software because there is not an equivalent software available, it is compatible with our county school superintendents and treasurers' offices, and it is adaptable to the AZ Dept of Education and Auditor General's Office.
  - PowerSchool - Student Attendance Software- estimated cost \$35,000. We have used PowerSchool SIS because it is compatible with 6/7 of our member districts, allows more accuracy in attendance and enrollment reporting to the state through direct reporting. Switching programs would not be cost effective because of these key issues. **Motion made by Mr. Bowman to approve Tyler Technologies and PowerSchool as Sole Source vendors. Motion seconded by Mr. Claridge. Motion carried 6/0.**

Item #6				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

7. Annual approval and authorization, General Operating Procedures Policies. (Action) • Policy DG Banking Services (to approve deposit of auxiliary funds per policy - One AZ Credit Union) • Policy DIB Types of Funds/Revolving Funds - Chase Bank. (Action) **Motion made by Mr. Claridge to approve and authorize the General Operating Procedures Policies. Motion seconded by Mr. Bowman. Motion carried 6/0.**

Item #7				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

8. Discussion and approval of 2023 GIFT Board Meeting Schedule. **(Action) Motion made by Mr. Claridge to discuss and approve 2023 GIFT Board Meeting Schedule. Motion seconded by Mr. Bowman. Motion carried 6/0.**

Item #8				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

9. Discussion and approval of Teacher Evaluation System Verification FY 2023-2024. **(Action) Motion made by Mr. Bowman to discuss and approve Teacher Evaluation System Verification FY2023-2024. Motion seconded by Mr. Claridge. Motion carried 6/0.**

Item #9				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

10. Board Training (**conflict of interest**) and discussion of future direction for board training(s). **(Discussion) Mr. Emery provided guidance to the governing board members on what constitutes a substantial interest and the Conflict of Interest forms were signed by the board members.**
11. **Schedule work session.**

**BUSINESS/PERSONNEL**  
**New Business**

12. Review/confirm board meeting schedule.  
Regular/Special Meetings for 2022-2023 School Year

--- Tuesday, February 7, 2023, 6 pm  
--- Tuesday, March 7, 2023, 6 pm  
--- Tuesday, April 11, 2023, 6:pm

**ADJOURNMENT**

*Meeting adjourned at 9:06 pm.*

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Chairman Signature

Date