

# MINUTES

## GOVERNING BOARD MEETING – GILA INSTITUTE FOR TECHNOLOGY DISTRICT #2

Tuesday, March 7, 2023 – 6:00 p.m.

GIFT Office

### OPENING OF THE MEETING

The meeting was called to order at 6:02 pm

#### Pledge of Allegiance

#### Roll Call

##### Present:

Mr. B.K. Merriman, President  
Mr. Eddie Bowman, Member  
Mrs. Christie Brown, Member  
Mrs. Sherry Carbajal, Member  
Mr. Mark Claridge, Member  
Mrs. Tamara Melton, Member

Mr. Clay Emery, Superintendent  
Mrs. Brenda Garcia, Administrative Assistant

##### Absent:

Mrs. Kim Waters, Member

##### Public:

Doug Griffin, Lance Fite, Daneece Cluff

1. Adoption of the Agenda -The Governing Board reserves the right to reschedule, delete, or arrange items on the agenda, to efficiently conduct its business. **(Action) Motion made by Mr. Bowman to adopt the agenda as presented by the administration with the exception of moving item #17 before item #4. Motion was seconded by Mrs. Brown. Motion carried 6/0.**

Item #1				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

### CALL TO THE PUBLIC –None

DECLARATION OF CONFLICT OF INTEREST – *Mrs. Carbajal abstained from voting on item #6.*

### REPORTS AND QUESTIONS

2. Superintendent's Summary- *Mr. Emery gave a thorough report to the board members regarding GIFT Meet the Instructor Night, school visits, 23-24 GIFT enrollment, and job fair.*

**CONSENT AGENDA – Action**

Approval of routine payroll and expense vouchers/routine matters.

- 3. Approval of Minutes of the February 7, 2023, Regular Meeting 6:00 pm.  
Recommendation to approve/ratify financial matters.
  - A. Payroll and expense vouchers.
  - B. Cash balance reports.

***Motion made by Mr. Claridge to approve the consent agenda items as presented. Motion seconded by Mrs. Carbajal. Motion carried 6/0.***

Item #3				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

**LEGAL/FINANCIAL  
New Business**

- 17. New Employment-  
-Daneece Cluff, Career Coach/Instructor. ***Motion made by Mrs. Melton to approve Daneece Cluff, Career Coach/Instructor. Motion seconded by Mrs. Brown. Motion carried 6/0.***

Item #17				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

- 4. Discussion and approval of \$36,000 in funding to EAC for lab devices for CNC class. ***(Action). Motion made by Mr. Claridge to discuss and approve \$36,000 to EAC for lab devices for CNC class. Motion seconded by Mrs. Carbajal. Motion carried 6/0.***

Item #4				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			

Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

5. Discussion and approval of new board policies and exhibits – final reading. **(Action)**  
~~(NEW) Exhibit — IHAMB- EA — Family Life Education~~  
~~(NEW) Exhibit — IHAMB- EB — Family Life Education~~  
~~(NEW) Exhibit — IJL- E — Library Materials Selection~~  
Policy — JFABDA— Admission of Students in Foster Care  
Regulation — JFABDA — Admission of Students in Foster Care  
Exhibit — JHD-EB — Exclusions and Exemptions from School Attendance Policy  
(NEW) Exhibit — KB-EC — Parental Involvement in Education  
**Motion made by Mrs. Brown to discuss and approve new board policies and exhibits. Motion seconded by Mrs. Melton. Motion carried 6/0.**

Item #5				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

6. Discussion and approval of new supplemental position (CTE Director) for member districts. **(Action) Motion made by Mrs. Brown to discuss and approve new supplemental position for member districts plus listed compensation as presented by administration. Motion seconded by Mr. Claridge. Motion carried 5/0. Mrs. Carbajal abstained from voting. See Board Packet.**

Item #6				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal			X	
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

7. Discussion and approval of new supplemental position (Career Counselor Assistant)

for member districts **(Action) Motion made by Mrs. Melton to discuss and approve new supplemental position (Career Counselor Assistant) for member districts plus listed compensation as presented by administration. Motion seconded by Mr. Claridge. Motion carried 6/0. See Board Packet.**

Item #7				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

8. Discussion and approval of proposed sustainability funding for programs in member districts at \$15,000/year per program for FY2024. **(Action) Motion made by Mr. Claridge to discuss and approve funding for programs in member districts at \$15,000/year per program for FY2024. Motion seconded by Mrs. Brown. Motion carried 6/0.**

Item #8				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

9. Discussion and approval of continuing to fund the member districts for central campus students at \$500 per student for FY2024. **(Action) Motion made by Mr. Bowman to discuss and approve continued funding for the member districts for central campus students at \$500 per student for FY2024. Motion seconded by Mrs. Carbajal. Motion Carried 6/0.**

Item #9				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			

Kim Waters				X
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10. Discussion and approval of increases to stipends/supplemental compensation for member districts for Career Counselors and Career Technicians. **(Action) Motion made by Mrs. Brown to discuss and approve increases to stipends/supplemental compensation for member districts for Career Counselors and Career Technicians plus listed compensation as presented by administration. Motion carried 6/0. See Board Packet.**

Item #10				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

11. Discussion of Salaries and Benefits for 2023-24 school year. **(Discussion Only)**
12. Move to recess to executive session. **(Action) Motion made by Mr. Claridge to approve to go into executive session at 7:33 pm. Motion seconded by Mrs. Brown. Motion carried 6/0.**

Item #12				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

13. **The Governing Board to meet in executive session pursuant to A.R.S. § 38-431.03 (A) (1) to discuss district salaries. All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during the executive session. To do so is a violation of A.R.S. § 38-431.03 A.2, A.3. unless pursuant to a specific statutory exception.**
14. Reconvene in open session 9:33 pm
15. Discussion and possible action to approve district salaries. **(Action) Motion made by Mrs. Brown to increase Hourly Employee, Administrative Assistant from \$18.56 to \$19.94/hour. To permanently retain 2% from FY2023 school year to the base and**

**add an additional \$3,000 to the base salaries of salaried employees. Motion seconded by Mr. Bowman. Motion carried 6/0.**

Item #15				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

16. Discussion and possible action to approve insurance for GIFT employees. **(Action)**  
**Motion made by Mrs. Melton to approve insurance for GIFT employees. Motion seconded by Mr. Claridge. Motion carried 6/0.**

Item #16				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

**BUSINESS/PERSONNEL**  
**New Business**

17. Item #17 moved to before Item #4.
18. Review/confirm board meeting schedule.  
 Regular/Special Meetings for 2022-2023 School Year
- Tuesday, April 11, 2023, 6 pm at GIFT Office
  - Tuesday, May 9, 2023, 6 pm at GIFT Office
  - Tuesday, June 27, 2023, 6 pm at GIFT Office

**ADJOURNMENT**  
**Meeting adjourned at 9:38 pm.**

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Chairman Signature

Date